

Butler Collaborative Glossary of Terms

Commonly used abbreviations and terms

1. AA: Alcoholics Anonymous
2. AAA: Area Agency on Aging: PA department providing services to elderly
3. Accreditation: A national or state organization's validation process to achieve and maintain high quality standards in the provision of child care
4. ACF: Administration of Children and Families (Fed. Agency)
5. Act 143: Pa state law passed in 1976 governing the commitment of individuals to treatment for mental illness
6. ADA: Americans with Disabilities Act
7. Adjudication: a hearing to determine the facts of a case
8. AFCAR: Automated Foster Care and Adoption Reporting
9. AFDC: Aid to Families with Dependent Children
10. Affect: immediately expressed and observed emotion
11. AHSI: Automated Health Systems, Inc. (contractor for EPSDT program)
12. AMI: Alliance for the Mentally Ill
13. AMR: Agreement of Mutual Responsibility (goal oriented agreement for TANF clients)
14. Anxiety: apprehension, tension or uneasiness
15. AP: Adoptive Parent
16. APWA: American Public Welfare Association
17. ARC: Association of Retarded Citizens
18. BAMI: Butler Alliance for the Mentally Ill
19. BCDCS: Bureau of Child Day Care Services
20. BH-MCO: Behavioral Health Managed Care Organization

21. BHRS: Behavioral Health Rehabilitation Services (for children and adolescents)—in home and community based mental health treatment services for children and adolescents
22. BlueChip: Children's Health Insurance Program—health insurance fund for children
23. BRO: Bureau of Financial Operations
24. BSU: Base Service Unit
25. BHCP: Basic Health Care Package
26. CACFP: Child and Adult Care Food Program—a program administered by the PA Department of Education that provides subsidized nutritious meals to children and adults who receive day care outside of their home
27. CAF: Common Application Form (used at CAO)
28. CAFS: Child Abuse and Family Services
29. CAO: County Assistance Office—Funded by the PA DPW and responsible for public assistance benefits
30. Capacity: Total number of children legally permitted to be served at any one time as regulated by the PA DPW
31. CAPTA: Child Abuse Prevention and Treatment Act
32. CASSP: Child and Adolescent Service System Program (See MH/MR)
33. Catatonic Behavior: marked motor anomalies ie: excited motor activity, rigidity, posturing, and stupor
34. CBO: Congressional Budget Office
35. CC: Counseling Center
36. CCAP: County Commissioners Association of Pennsylvania
37. CCDBG: Child Care and Development Block Grant (welfare reform consolidation)
38. CCIS: Child Care Information Services—funded by the PA DPW these centers provide resource and referral service to parents to help them learn about what to look for in quality child care. Also assists parents who need help paying their child care costs
39. CCR: Community Residential Rehabilitation-residential program for the mentally ill

40. CCRD: Child Care Resource Developers—a statewide initiative created to enhance community based solutions; improve the quality and increase the capacity of child care services
41. CCYA: County Children and Youth agency (CAO term for CYS)
42. CDC: Centers for Disease Control and Prevention (Federal Agency)
43. Chapter 15/504 Plan: written menu of options to provide education for students that do not qualify for IEP. Menu of accommodations.
44. Community Health Center
45. CLA: Community Living Arrangement: term applied to residential programs for the mentally retarded (ran by the ARC)
46. COD: Career Opportunities for the Disabled
47. Compeer: Program of the MHA to recruit and train volunteers to be “friends” with a mentally ill individual
48. Consent Decree: offered by the District Attorney. A juvenile accepts responsibility for his/her actions and accepts any terms imposed by the court. Upon successful completion of the terms, a maximum six months, the juvenile is released from probation and if there are no other charges within another six months, the juvenile does not have a record. However, if at any time within the six months supervision a new charge is filed, the consent decree can be revoked
49. CPIW: Consumer Price Index for Workers
50. CPS: Child Protective Services
51. CPSL: Child Protective Services Law
52. CRR: Community Rehabilitation Residence
53. CSA: County Single Authority (D&A Commission)
54. CSAS: Common Sense adoption Services
55. CSAT: Center for Substance Abuse Treatment
56. CSC: Central Steering Committee (controls competency based training program)
57. CSP: Community Support Program
58. CTF: Children’s Trust Fund

59. CWLA: Child Welfare League of America, Inc.
60. CYF: Children and Youth Families
61. CYS: Children and Youth Services
62. D&A: Drug and Alcohol
63. DAP: Disability Advocacy Program (CAO eligibility worker for SSI)
64. Delusion: a false personal belief
65. DIS: Department of Information Systems
66. Disposition: A hearing to determine if the child is in need of treatment, supervision and rehabilitation. If found to need treatment, supervision and rehabilitation, a recommendation of services is given to the Court by the Probation Officer
67. Dispositional Review: A hearing held at the discretion of the Court to review the progress of a juvenile under supervision by Juvenile Court Services. It is a mandatory hearing for any juvenile in a placement facility to have a review at least every six months
68. DOB: Date of Birth
69. DPA: Department of Public Assistance
70. DPW: Department of Public Welfare—a large state human service agency who is responsible for numerous program areas including all Children, Youth, & Families, Mental Health, Mental Retardation, Income Maintenance, Medical Assistance, and Social Program issues in Pennsylvania
71. Drop-In: Child care services provided on a sporadic basis
72. DSM IV: Diagnostic and Statistical Manual of Mental Disorders (4th Edition)
73. DYFS (“diefus”): Division of Youth and Family Services
74. EBT: Electronic Benefits Transfer System—a data system for welfare eligibility
75. ECELS: Early Childhood Education Linkage System—a cooperative effort between PA Department of Health and Public Welfare and the PA chapter of the American Academy of Pediatrics that provides health consultation, training, and technical assistance to improve early childhood programs in PA
76. Educational Advocacy: support provided to families as they seek specialized services within the school systems to meet the needs of an emotionally/behaviorally troubled child

77. EOC: Education Opportunity Centers
 78. EOTC: Employment Opportunity and Training Centers
 79. EPSDT: Early Prevention, Screening, Detection and Treatment
 80. ERS: Environmental Rating Scale—an easy to use tool for child care providers that will improve the quality of early childhood programs
 81. Family Based: an intensive, in home mental health treatment program that provides therapy and case management services to children with mental health disorders and their families
 82. FCN: Family Care Network (managed care for CAO families)
 83. FDCH: Family Day Care Home—a facility licensed by DPW that has the capacity to care for seven to twelve children
 84. FEMA: Federal Emergency Management Agency
 85. FFCA: Foster Family Care Agency (including CYS agencies)
 86. FFP: Federal Financial Participation
 87. FFS: Fee-For-Service
 88. Flight of Ideas: nearly continuous flow of accelerated speech with abrupt changes from topic to topic
 89. FSA: Family Support Act (1988)
 90. FSG: Family Support Group
 91. FPIG: Federal Poverty Income Guideline
 92. FSP: Family Service Plan
 93. FY: Fiscal Year
 94. GA: General Assistance (chronically or transitionally needy)
 95. GDCH: Group Day Care Home—a facility licensed by DPW that has the capacity to care for four to six children
- Grandiosity: inflated appraisal of one's worth, power, knowledge, importance or identity

96. Hallucinations: false sensory perceptions ie: hearing voices, seeing things that are not there, a false feeling of things under the skin and non existent odors
97. H.B.: House Bill
98. HC: Health Choices—Pennsylvania’s managed care program for eligible Medical Assistance (MA) recipients. Supervised and regulated by DPW.
99. HCFA: Health Care Financing Administration
100. Head Start: A federally funded, comprehensive, preschool education program for low-income children and their families
101. HHS: U.S. Department of Health and Human Services
102. HIO: Health Insuring Organization
103. HMO: Health Maintenance Organization
104. HSDF: Human Services Development Fund: provides funds for the MHA’s “Representative Payee” program
105. HUD: US Department of Housing and Urban Development
106. I&R: Information and Referral
107. IAPSRs: International Association of Psychosocial Rehabilitation Services
108. ICD-9: International Classification of Diseases (9th Edition)
109. ICF: Intermediate Care Facility (AAA Program)
110. ICM: Intensive Case Management: A program that provides assistance to the seriously and persistently mentally ill in accessing, identifying, and utilizing appropriate resources and services.
111. IEP: Individualized Education Plan: written menu of options to provide education for a handicapped student that has been identified as exceptional
112. IFSP: Individualized Family Service Plan (early intervention)
113. ILP: Independent Living Program
114. Insomnia: difficulties falling or staying asleep

115. Intermediate Unit: Regional Educational Service Agency committed to meeting the needs of the public and nonpublic schools, personnel, and students
116. IRRC: Independent Regulatory Review Commission (reviews policy changes)
117. IS (CMHC): Irene Stacy (Community Mental Health Center)—offers MH services to individuals within the community setting
118. ITNA: Individual Training Needs Assessment (competency based training)
119. ITP: Individual Treatment Plan (MH/MR plan)
120. IU: Intermediate Unit (dept. of education)
121. IV-A: Emergency Assistance Revenue
122. IV-B: Federal Portion of Act 148 Allocation
123. IV-D: Domestic Relations Revenue
124. IV-E: Placement Maintenance Revenue
125. IWPP: Individual Written Program Plan
126. JCAHO: Joint Commission of Accreditation of Health Care Organizations
127. JCJC: Juvenile Court Justice Commission
128. JP: Juvenile Probation
129. JTPA: Job Training Partnership Act
130. Keystone Stars: A quality improvement program funded through PA DPW that recognizes child care providers who exceed state health and safety licensing requirements
131. KURC: Keystone University Research Corporation—a research and consulting organization contracted to administer the PA Pathways and Keystone Stars programs
132. LEO: Law Enforcement Official
133. LICC: Local Interagency Coordinating Council—a joint effort between health, education, and welfare and provides a forum for all early intervention providers to address the needs of children and their families
134. LIHEAP: Low-Income Home Energy Assistance Program

135. LMA: Local Management Agency (Subsidized Day Care Office)
136. LSS: Lutheran Services Society (of Western PA): provides case management services to elderly
137. MA: Maternal Aunt
138. MASH: Mental Awareness Self Help: support group of consumers
139. MAID: Medical Assistance Identification Number
140. MCO: Managed Care Organization
141. MDT: Multidisciplinary Team (CPS)
142. MEPA: Multiethnic Placement Act (1994)
143. MGM: Maternal Grandmother
144. MGF: Maternal Grandfather
145. MHA: Mental Health Association--US
146. MH/MR: Mental Health/Mental Retardation
147. MIS: Management Information Systems
148. MOE: Maintenance of Effort (state's work participation rate)
149. MSW: Master's of Social Work
150. MU: Maternal Uncle
151. NA: Narcotics Anonymous
152. NAEYC: National Association for the Education of Young Children—the nation's largest and most influential organization of early childhood educators and others dedicated to improving the quality of programs for children birth through third grade
153. NAMI: National Alliance for the Mentally Ill (national organization for families)
154. NCANDS: National Child Abuse and Neglect Data System
155. NCIC: National Crime Information Center
156. NF: Natural Father

157. NIDA: National Institutes on Drug Abuse
158. NIH: National Institute of Health (resource for information)
159. NIMH: National Institute of Mental Health—state office responsible for planning for mental health system in PA (Part of DPW)
160. NM: Natural Mother
161. NMHA: National Mental Health Association
162. Non-Traditional: childcare between the hours of 6PM and 6AM and at any time during weekends and holidays
163. NORA: Notice of Recommended Assignment—document to be signed by parent agreeing to the placement of the child in a special setting
164. NP: Natural Parent
165. OBRA: Omnibus Budget Reconciliation Act
166. Obsession: recurrent, persistent ideas, thoughts, images or impulses
167. OCYF: Office of Children, Youth and Families
168. OEO: Office of Economic Opportunity
169. HA: Office of Hearings and Appeals
170. OHMSAS: Office of Mental Health and Substance Abuse Services
171. OMAP: Office of Medical Assistance Programs
172. OMB: Office of Management and Budget
173. OMH: Office of Mental Health (Part of DPW)
174. OMR: Office of Mental Retardation
175. OTN: Offense Tracking Number (number assigned to sex offenses)
176. OVR: Office of Vocational Rehabilitation
177. PA: Paternal Aunt

178. PAC: Pre Adjudication Conference—a hearing at which time a juvenile may admit or deny the charges made against him/her
179. PACCA: PA Child Care Association—a statewide nonprofit organization dedicated to facilitating the provision of quality early care and education to the children in Pennsylvania
180. PA Pathways: Statewide system established to improve the quality of child care by providing opportunities for professional development for those who care for children
181. PACHSA: Pennsylvania Association of County Human Services Administrators
182. PACYA: Pennsylvania Association of Children and Youth Workers
183. PAE: Pennsylvania Adoption Exchange
184. PAMI: Pennsylvania Alliance for the Mentally Ill—State alliance for families
185. PANDA: Prevent Abuse and Neglect through Dental Awareness
186. PAPSRS: Pennsylvania Association of Psychosocial Rehabilitation Services
187. PC: Full MA coverage—MA Card Term (white/blue card)
188. PCCD: Pennsylvania Commission on Crime and Delinquency
189. PCCM: Primary Care Case Manager—physician with family care network
190. PCCS: Pennsylvania Council of Children’s Services (private providers association)
191. PCP: Primary Care Physician (HMO)
192. PCYA: Pennsylvania Children and Youth Administrators, Inc.
193. PDA: Pennsylvania Dental Association
194. PDDPC: Pennsylvania Developmental Disabilities Planning Council—plans and develops strategies to serve the handicapped in PA.
195. PDE: Pennsylvania Department of Education
196. PDR: Professional Development Record—a tool for individual caregivers designed to help them track their training accomplishments
197. PGM: Paternal Grandmother
198. PGF: Paternal Grandfather

199. PH-MCO: Physical Health Managed Care Organization
200. PHP: Prepaid Health Plan—managed care OR Partial Hospitalization Program
201. PLP: Police Liaison Project—detention of juveniles in need of care
202. POS: Point of Service (managed care term)
203. PP&A: Pennsylvania Protection and Advocacy, Inc.—provide advocacy services for all handicapped individuals
204. PPO: Preferred Provider Organization (copay waiver—managed care)
205. Probation: Supervision of any child aged 10-18 that has been adjudicated delinquent by a Probation Officer
206. Prodromal: early signs or symptoms of a disorder
207. PS-16: MA term for “healthy beginnings child”
208. PSP: Pennsylvania State Police
209. Psychotic: gross impairment in reality testing, i.e. delusions or hallucinations
210. PU: Paternal Uncle
211. QUAC: Quality Assurance Committee—competency based training
212. QUEST: Quality Early Education through Salaries and Training—a comprehensive advocacy initiative to improve outcomes for children in PA through recruitment and retention of qualified early educators
213. RA: Residential Aide
214. Rep Payee: Representative Payee Program—a project funded to recruit and train volunteers to handle finances for elderly and mentally handicapped individuals
215. RESET: Road to Economic Self-Sufficiency through Employment & Training Program
216. Residual: phase of an illness that occurs after remission of the florid symptoms or the full syndrome
217. RFP: Request for Proposal
218. RPW: Residential Program Worker

219. RTC: Regional Training Center
220. RTF: Residential Treatment Facility
221. SACC: School-Age Child Care Projects—provides training, technical assistance, and startup funding for school-age child care programs
222. SACWIS: Statewide Automated Child Welfare Information System
223. SAP: Student Assistance Program
224. S.B.: Senate Bill
225. SID: State Identification Number—police information
226. SNF: Skilled Nursing Facility (AAA Facility)
227. Socialization Program: a program focusing on providing activities to enhance interaction with others
228. SPOC: Single Point of Contact (CAO)
229. SR: Social Rehabilitation
230. SSA: Social Security Administration—federal bureau that distributes payments for elderly and handicapped individuals
231. SSBG: Social Services Block Grant (Title IX)
232. SSDI: Social Security Disability Income—cash assistance given to handicapped individual's
233. SSI: Social Security Income—cash assistance given to individuals to bring them up to a higher standard of living
234. Staunton Farm Foundation: private foundation which has funded a portion of the Voyager program to enable additional children with disabilities to be served
235. SWAN: Statewide Adoption Network
236. SWOT Analysis: Strength, Weaknesses, Opportunities, and Threats Analysis—a method used to assess a specific area in order to develop a plan of action
237. TANF: Temporary Assistance for Need Families

238. T.E.A.C.H.: Teacher Education And Compensation Helps—a nationally licensed scholarship program that makes it possible for child care teachers to afford additional education and training in early childhood development so that they can better care for Pennsylvania children
239. TEP: Training Employment Program
240. TC: MA card term—medically needy only (green card-hosp. & phys. only)
241. TLI: Transitional Living Incorporated—serves as the provider for residential services to mentally ill individuals
242. T-XX: Title Twenty—part of the social security act
243. UW: United Way—Local charity drive
244. VA: Veterans Administration
245. VBH or “Value”: managed care insurance company responsible for providing payment for mental health services for most medical assistance consumers in Butler County.
246. Vocational: services provided to assist a person with pre vocational and vocational skills
247. VR: Vocational
248. WIC: Women, Infants and Children—food supplement program
249. WPIC: Western Psychiatric Institute & Clinic—research and education based facility in PGH which serves as a resource for Western PA. Also provides quality treatment for mentally ill individuals
250. Wrap Around: a mental health service designed to literally wrap services around a child in school, home, and community. Provides mental health treatment and behavior management to children with a diagnosed mental health disorder
251. YDC/YFC: Youth Development Camp/Youth Forestry Camp
252. YSAP: Youth Service Alliance of Pennsylvania (private providers association)
253. 3-T and N—Third Floor, Wing T and N: acute care unit of Butler Memorial Hospital for adults who need observation, evaluation and treatment for acute phases of mental illness
254. 94-142—Federal public law authorizing special education to the handicapped

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